



# NAVY MUSEUMS NORTHWEST

## Naval Undersea Museum & Puget Sound Navy Museum

### Volunteer Job Description

**Position:** Gallery Attendant

**Supervisor:** Navy Museums Northwest Volunteer Coordinators and Staff.

**Objective:** To promote awareness of the United States Navy – its history, mission, and presence in the Pacific Northwest – to the general public.

#### **Responsibilities:**

- Be a visible presence in the museum's galleries
- Provide opportunities for informal conversations with visitor about topics related to the museums' exhibits and the United States Navy
- Assist with guided tours as needed
- Monitor exhibits and artifacts on display and report any damage to museum staff

#### **Qualifications:**

- Interest in any of the following: the US Navy, naval history, maritime history, marine science, engineering, etc.
- Interest in meeting and talking with the public
- Friendly and enthusiastic
- Willing to work as a member of a team
- Willingness to commit to a specific shift
- Ability to move throughout the museum

**Training:** NMNW staff will provide general orientation and any content specific training needed.

#### **Requirements:**

- Attend training
- Pass a basic background check
- Commit to a minimum of one 3 hour shift per week for at least 6 months

**The Next Step:** Return a completed application by dropping it off or mailing it. The Volunteer Coordinator will contact you to discuss matching your skills and interest with museum needs. Thanks for your interest in Navy Museums Northwest. We look forward to working with you.

#### *Mailing Addresses*

##### **Naval Undersea Museum**

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##### **Puget Sound Navy Museum**

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